

Temporary Custody Receipt

for office use only. Accession #:

Buffalo County Historical Society/Trails & Rails Museum

physical address: 710 W. 11th St., Kearney, NE 68845
www.bchs.us

mailing address: PO Box 523, Kearney, NE 68848
bchs.us@hotmail.com (308) 234-3041

This is to acknowledge receipt of the item(s) listed below. This is not to say the BCHS has accepted the offer yet, but that the donor is offering it/them to the Museum for the Collections Committee to review. Small items may be dropped off or mailed in to the Museum with this completed form. Larger items may be submitted for review using this form and pictures of the item for the committee to review.

Please note that the Museum has very limited resources and it is the donor's responsibility to arrange for items to be delivered to the Museum. Delivery of larger items will need to be pre-arranged with the Museum and the donor may opt to use a moving company. Thank you for understanding.

Donor Information: Name: _____
E-mail address: _____ Address: _____
City: _____ State: _____ Zip: _____
Main phone number: _____ Other #: _____

The items listed below are left in the custody of Buffalo County Historical Society to be considered as (*Donor: Please initial your choice*):
Please note: The Society reserves the right to keep, lend, or otherwise dispose of all accepted items.

- _____ An unconditional donation.
- _____ To be considered for acquisition (accessioned as an authentic museum display item).
- _____ To be considered for educational purposes.
- _____ For other. Please specify: _____

Disposition if not accepted by committee (*Donor: Please initial your choice*):
_____ Source will pick up _____ Please dispose of or destroy _____ May be sold to benefit the BCHS

Items and Descriptions (please use reverse side or additional paper, if necessary). Please take your time and list as many details and stories now, so they can be preserved with the item. Help the committee understand the Buffalo County connection.

I certify that I am the owner or agent for the owner and I hereby give, grant, and convey these items described above to the Buffalo County Historical Society to be administered in accordance with its established policies.

The donor warrants that no others own copyrights to these materials. All copyrights to the items possessed by the owner are hereby transferred to the Buffalo County Historical Society.

The Society reserves the right to keep, lend, or otherwise dispose of all accepted items.

Received from: _____
(Donor's Signature) (Date)

Received by: _____
(BCHS representative's signature) (Date)

For office use only: _____ Date committee met: _____
_____ accepted as acquisition _____ accepted as educational use _____ accepted for archives _____ declined _____ other (please note)
_____ original copy _____ acquisition copy _____ Educ. Use copy _____ Archive copy _____ Donor's copy _____ other (please note)

Donor contacted, after this meeting, on _____ (date) via _____ phone, _____ email or _____ letter.
If declined, please note date/process of removal of item from Trails & Rails Museum grounds: _____